

SELECTMEN'S MEETING
Town of Brownfield
June 15, 2010

Selectmen Present: Carol Brooks, Erik Walker and Cindy Willets

Others Present: Jim Ireland, Richard Perreault & Linda Pestilli

The workshop portion of the meeting started at approximately 5:20 P.M. Warrants were reviewed and approved. The business portion of the meeting opened at 6:00 P.M.

Since Frank was not in attendance, Chief Perreault reported that the Fire Department has had a busy couple of weeks. After brush had been burned at the Transfer Station, several concerned residents called to report smoke in that vicinity. The Fire Department also received several calls over Memorial Day Weekend where residents reported smelling smoke – the cause of this was the forest fires that were burning in Canada and the wind was driving the smoke into Maine. Effective in January of 2013, the old analog pagers will no longer work and will have to be replaced with new ones. The Fire Department currently has 16 pagers. The cost of these pagers can range from \$300 to \$400 depending on the amount purchased at once. There is talk that this change might take place sooner, but nothing has been confirmed. Chief Perreault hoped to replace several at a time or buy with other departments to get the reduced price.

The Selectmen signed paperwork with Bangor Savings Bank to replace the loan that had originally been with Key Bank.

Applications for the "Ethel Johnson Most Improved Homestead Award" were reviewed. Erik made a motion that was seconded by Carol to award the \$100 to Pauline Ames for work she and her family have done on their home at 271 Denmark Road. All were in favor. Julie will notify the contestants of the results.

Jim reported that everything was fine at the Transfer Station. The Oxford County Recycling truck is currently broken down and repairs are being made. Jim will check into the pressurized release caps that can be purchased and placed on the one and two pound propane tanks to release any trapped gas thereby allowing the metal to be scrapped.

Cindy made a motion that was seconded by Erik to go into Executive Session at 6:20 P.M. per 1 M.R.S.A. § (405)6A to review a personnel issue. All were in favor. Erik made a motion that was seconded by Carol to return from Executive Session at 6:45 P.M. All were in favor. Jim will meet with Julie in the morning to write a memo to the file. The Selectmen reviewed an application that was on file for a resident interested in being a part-time, on-call Transfer Station Attendant. They informed Jim that they would support whatever decision he made and agreed that a couple of days of training would be appropriate should he bring this person on board.

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Julie was approached by Glenn Dyer who expressed his interest in representing the Town of Brownfield on the Fryeburg Airport Authority Board. Since there is a vacancy, Erik made a motion that was seconded by Cindy to approve Glenn's request. All were in favor.

The Selectmen will look at several versions of Employee Evaluation Forms in preparation for setting up employee reviews. The Selectmen will meet with the PW Director, TS Manager, Town Administrator, Clerical Assistant, Rec. Director and CEO. The remaining employees will get a review by their direct supervisor. The most recent edition of the Personnel Policy was reviewed by the Town's Attorney and revised as deemed appropriate to reflect current law.

Erik made a motion that was seconded by Cindy to adjourn at 7:00 P.M. All were in favor.

Respectfully submitted,

Julie A. Watkins
Town Administrator

SELECTMEN'S MEETING
Town of Brownfield
June 29, 2010

Selectmen Present: Carol Brooks, Erik Walker and Cindy Willets

Others Present: Frank & Alvina Day, Michelle Day, Richard Perreault & Linda Pestilli

The workshop portion of the meeting started at approximately 5:40 P.M. Warrants were reviewed and approved. The business portion of the meeting opened at 6:25 P.M.

Frank reported that he was on vacation two weeks ago and that Ernie and Jeff spent most of that week working on Old County Road in preparation for paving. They moved to Farnsworth Road on Thursday of that week. Road work was done on Farnsworth Road on Monday and the wooden playground bridge was repaired. Frank prepared bid packages for paving and bids are due back in on July 13th. Tuesday, Wednesday and Thursday were again spent on Old County Road ditching. The grader is having issues which started back in the fall. Time was spent trying to diagnose the problem and on-site repair work will be done.

Pike Industries will return to repair a couple of potholes that have appeared on the section of Sam Brown Hill Road that they paved last year. FR Carroll, Pike Industries and Dayton Sand & Gravel were sent bid packages and Dayton Sand & Gravel have already said they will not put in a bid this year but would like to stay on the list. A question was asked, that Frank has already looked into, regarding the cutting back of brush by the Twin Bridges. Once he determines who owns the property, he will approach them about visibility in this area.

Chief Perreault reported a motorcycle accident with a fatality on Saturday, June 19th on the flats on Rtes. 5 & 113 near the Transfer Station. Two motorcyclists collided with the operator of one being pronounced dead at the scene and the other being airlifted to a hospital. Those directing traffic in Hiram did a great job re-routing traffic through the Bull Ring Road into Denmark and, for those traveling into Brownfield, re-routing traffic through on the Notch Road or Caroline Drive. Last week was fairly quiet while Dickie was out of town at a Fire Department Expo in Springfield, Massachusetts. The Fire Department was called out earlier today for a single vehicle rollover at the intersection of Phen Hill Road and Porter Road. Driver speed and non-familiarity with the roads were contributing factors. The driver, who was not injured, had just arrived in town yesterday from South Dakota. The narrow banding of all radios will not take place until January of 2013 as Dickie had originally heard. This will allow time to start upgrading the existing radios while spreading out the cost over several years. Testing of hoses continues and takes place on the pavement at the PW garage location on Spring Street. Dickie also mentioned that two of his Brownfield customers died this past week – Rodney Eastman and Elaine Minigell.

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As the Town moves most of its banking business from Key Bank to Bangor Savings Bank, employees can now have their payroll checks direct deposited. Information has been handed out to all regular employees. Department heads will need to have all payroll information in to Julie by Friday of each week. Electronic banking is becoming more common and training is ongoing with the office staff in managing accounts, transferring funds and paying bills through ACH. The Selectmen will plan on getting together with BSB Representatives in about six months to see how everything is going.

Carol made a motion that was seconded by Erik to re-appoint the following people to the following positions for the next fiscal year. All were in favor.

Code Enforcement Officer	-	Steve Sanborn
Plumbing Inspector	-	Steve Sanborn
Fire Chief	-	Richard Perreault
Fire Warden	-	Richard Perreault
Animal Control Officer	-	Paul Kidhardt
Health Officer	-	Patricia Wallstrom

Linda Pestilli asked about the position of Registrar and if that was up for appointment. She was informed that the appointment of a Registrar is valid for two years and is appointed effective January 1st of each odd year. Michelle Day currently holds this position.

Julie shared with the Selectmen a copy of a letter she wrote to the Fryeburg Town Manager requesting a Fryeburg Police Officer be on duty at the boat landing in Brownfield. This letter came about because of a conversation with Chief Weymouth stating that the Saco River Recreation Council has funding available and there is manpower available through the Fryeburg Police Department to cover this location on the Saco River. To date, this was the only takeout area on the river that did not have a regular law enforcement presence. Maine State Police and the Oxford County Sheriff's Department do not have enough manpower except in an emergency. Having law enforcement personnel at this boat landing on a regular basis should aid in safer and more efficient unloading of canoes, belongings and passengers and be a deterrent to unruly behavior and drivers operating vehicles under the influence. There would be no cost to Brownfield taxpayers should this request be granted.

Regarding a land use violation on Mountain View Avenue, the Selectmen have agreed to have the CEO proceed with the offer of Town assistance to take care of this violation. Erik made a motion that was seconded by Carol to approve up to \$1,700 to be spent to bring electrical issues up to code and that the property owner would then remove the building in question. All were in favor. Linda Pestilli asked if more details could be shared but the Selectmen denied this request.

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Since no Swimming Instructor has applied this year, Carol mentioned that her daughter Lois would be interested. However, she is not certified and would not be able to sign the Red Cross cards that are given to the swimmers at the end of lessons. Tara has run the ads for two more weeks in the Shopping Guide and Bridgton News and will see if she gets any response. Fryeburg still does not appear to be offering lessons but has not been able to assist Brownfield.

Blank Employee Evaluation Forms were given to the Selectmen for their review. As a correction to a comment made at Town Meeting, the Town employees have received a yearly cost of living adjustment up until last year when a freeze was implemented.

In moving forward to fiscal year 2010-2011, a new Chairperson needs to be nominated and appointed. Erik made a motion to nominate Cindy Willets to remain as Chair for the upcoming year. He felt that things have been and are continuing to run smoothly and, nothing against Carol personally, why make any change. Carol agreed and stated she would be more comfortable getting another year under her belt before acting as Chair. Cindy agreed with the nomination but made a motion to share the Selectmen's Salary equally between all three since she feels they all share the workload. Carol seconded Cindy's motion. This motion passed with two votes in favor and one abstained. All were in favor of Cindy being Chair for the upcoming 2010-2011 year and she was congratulated on a job well done. Even in these challenging times, the Selectmen and Town employees have worked well together to do what is best for the Town of Brownfield.

Erik made a motion that was seconded by Carol to adjourn at 7:45 P.M. All were in favor.

Respectfully submitted,

Julie A. Watkins
Town Administrator